

Hancock County Board of Elections and Registration

Called Meeting Minutes
Thursday, March 17, 2022
4:30 p.m.

Location: Hancock County Youth Opportunity Center (Skating Rink)

I. Call to Order

The meeting was called to order at 4:28 p.m. by Chairman Culver followed by a Moment of Silence.

II. Roll Call/ Establishment of a Quorum

The following board members were present for Roll Call: Roshiba McCrary, Greg Avrett, Mike Stockwell, Larry Webb, and James Culver (in order of answering the roll call)

III. Approval of Agenda

- Motion made by McCrary and seconded by Stockwell to approve the agenda as written.

Motion passed with unanimous approval from BOER Members Webb, Stockwell, McCrary, Avrett, and Culver.

IV: New Business

A. Letter of Complaint

The Hancock County Board of Elections and Registration received a Letter of Complaint from Mr. R. Reynolds regarding a concern surrounding qualifying for the May 24, 2022, Election. His name was placed on the site as had qualified for the Board of Election District 1 seat. His name was taken down and he did not understand why.

Mr. Culver stated he had the chance to pull the cameras from the day in question. Because Mr. Reynolds alleged concerns regarding Board Member McCrary having removed his name from the website, Mr. Culver clarified that upon review of the cameras from the same date, Ms. McCrary entered the Board of Elections office some time after 4:00 p.m. The camera showed Ms. McCrary giving an office worker a folder. Interim Elections Supervisor Usenbor explained that the matter is under investigation with Secretary of State's Office regarding Mr. Reynold's qualifying and that she has been advised by the BOER Attorney to not speak further on the matter.

No further action was taken on the matter.

B. Elections Supervisor Applicants

Chairman Culver stated 2 (two) resumes for Elections Supervisor has been received. The following were the applicants represented on the resumes.

1. Nancy Stephens
2. Marva Rice

Each resume was read aloud. Ms. Stephens was present and asked several questions regarding her interest for the position. Ms. Rice was not present.

V. Executive Session

A. Personnel Matters

- Motion made by McCrary and seconded by Webb to enter Executive Session for the purpose of Personnel Matters at 5:50 p.m.

Motion passed with unanimous approval from BOER Members Webb, Stockwell, McCrary, Avrett, and Culver.

- Motion made by Webb and seconded by Avrett to exit Executive Session at 5:47 p.m.

Motion passed with unanimous approval from BOER Members Webb, Stockwell, McCrary, Avrett, and Culver.

VI. Action Items

A. Personnel Matters

Chairman Culver stated the board would now take a vote on the said 2 (two) names for Elections Supervisor.

Chairman Culver called for a show of hands in favor of Ms. Marva Rice as Elections Supervisor.

The following votes were cast:

J. Culver -- Yay

R. McCrary --- Yay

G. Avrett ---- Nay

L. Webb ---- Nay

M. Stockwell - Nay

(Two (2) votes reflected Yay and three (3) votes reflected Nay for Ms. Rice.)

Chairman Culver called for a show of hands in favor of Ms. Nancy Stephens as Elections Supervisor.

The following votes were cast:

G. Avrett ---- Yay

M. Stockwell - Yay

L. Webb ---- Nay

J. Culver -- Nay

R. McCrary --- Nay

(Two (2) votes reflected Yay and three (3) votes reflected Nay for Ms. Stephens.)

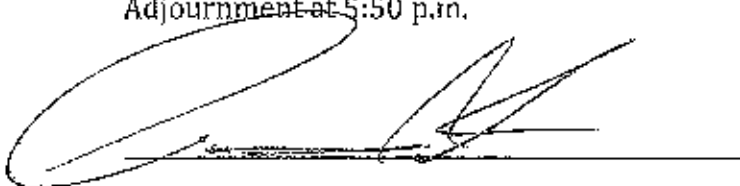
XII. Adjournment

Motion to Adjourn @ 5:50 p.m. by Webb

Seconded by: Stockwell

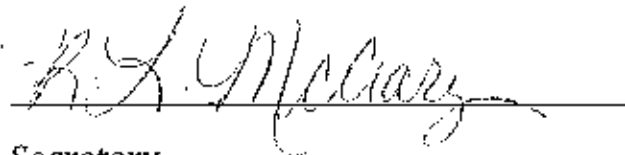
Motion passed with unanimous approval from BOER Members Webb, Stockwell, McCrary, Avrett, and Culver.

Adjournment at 5:50 p.m.

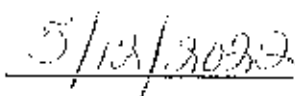


Chairperson

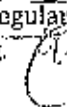
Date



Secretary



Date

Approved on 5/12/22 during the BOER Regular, Called, or Work Session Meeting. 

Hancock County Board of Elections and Registration

Called Meeting Minutes

Friday, February 4, 2022

4:00 p.m.

Location: Hancock County Youth Opportunity Center (Skating Rink)

I. Call to Order

The meeting was called to order at 4:04 p.m. by Chairperson Culver.

II. Roll Call (Establishment of Quorum)

The following board members were present for Roll Call: Roshiba McCrary, Greg Avrett, Mike Stockwell, Larry Webb, and James Culver (in order of answering the roll call)

III. Approval of Agenda

- Motion made by Webb and seconded by Stockwell to approve the agenda with the following additions and corrections:
 - o Add Executive Session to Agenda as IV.
 - o All subsequent agenda items will be renumbered to reflect the addition.

Motion passed with unanimous approval.

IV. Executive Session

- Motion made by McCrary to enter Executive Session at 4:19 p.m. Motion was seconded by Webb.

Motion passed with unanimous approval.

- Motion made by Webb to exit Executive Session at 4:34 p.m. Motion was seconded by Stockwell.

Motion passed with unanimous approval.

V. Action Items

A. Interim Elections Supervisor

Chairman Culver announced Mrs. Barbara Unsenbor will remain as Interim Elections Supervisor until such time a permanent replacement is hired. No further action taken on this item.

VI. Adjourn

Motion to adjourn made by McCrary and seconded by Stockwell to adjourn.

Motion passed with unanimous approval.

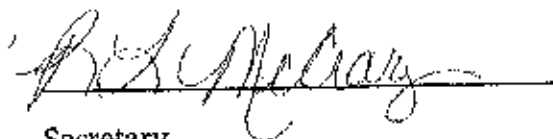
Adjournment at 4:35 p.m.



Chairperson

3-11-2022

Date



Secretary

12/10/2022

Date

Approved on 3-11-22 during the BOER Regular, Called, or Work Session Meeting.

Hancock County Board of Elections and Registration

Called Meeting Minutes

Friday, January 21, 2022

4:00 p.m.

Location: Hancock County Youth Opportunity Center (Skating Rink)

I. Call to Order

The meeting was called to order at 4:04 p.m. by Chairperson Culver.

II. Roll Call (Establishment of Quorum)

The following board members were present for Roll Call: Roshiba McCrary, Larry Webb, and James Culver (in order of answering the roll call)

Absent: BOER Member Mike Stockwell

III. Approval of Agenda

- Motion made by Webb and seconded by McCrary to approve the agenda as written.

Motion passed with unanimous approval.

IV. New Business

1. Elections Supervisor

The following names were presented as individuals who had expressed interest as Interim Elections Supervisor: Ms. Marva Rice, Ms. Nancy Stephens, Ms. Kenyetta Kemp, Ms. Corchetta Bell, and Mrs. Phyllis Brooks.

Chairperson Culver asked if any other BOER members had correspondence from the names interested in the Interim Elections Supervisor position. A statement was read from Ms. Rice expressing interest in the Elections Supervisor position. Further follow-up regarding some of the presented names was pending from BOER member(s).

It was further established that when the time comes to hire a permanent Elections Supervisor, appropriate advertisement along with interviewing process will be conducted. No further action was taken on the matter.

2. Office Sanitation

Chairperson Culver discussed ongoing concerns regarding the sanitation and pest control of the office. He discussed the importance of ensuring our office is clean and safe for office staff and the public.

V. Citizen Comments

Participant(s):

Ms, Pamela Ingram

VI. Executive Session

- Motion made by McCrary to enter Executive Session at 4:50 p.m. Motion was seconded by Webb.

Motion passed with unanimous approval.

- Motion made by McCrary to exit Executive Session at 5:10 p.m. Motion was seconded by Webb.

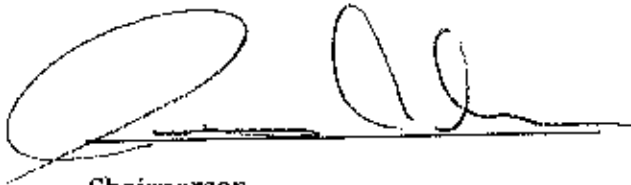
Motion passed with unanimous approval.

VII. Adjourn

Motion to adjourn made by Webb and seconded by McCrary.

Motion passed with unanimous approval.

Adjournment at 5:12 p.m.



Chairperson

3-11-22

Date



Secretary

12/10/2022

Date

Approved on 3/10/22, during the BOER (Regular) Called, or Work Session Meeting.

Hancock County Board of Elections and Registration

Regular Meeting Minutes
Thursday, January 12, 2022
5:00 p.m.

Location: Hancock County Youth Opportunity Center (Skating Rink)

I. Call to Order

The meeting was called to order at 5:03 p.m. by Chairperson Culver followed by a Moment of Silence in honor of the passing of BOER Member Virgil Marek.

II. Roll Call (Establishment of Quorum)

The following board members were present for Roll Call: Roshiba McCrary, Mike Stockwell, Larry Webb, and James Culver (in order of answering the roll call)

III. Approval of Agenda

- Motion made by Webb and seconded by McCrary to approve the agenda with the following corrections: Approval of Minutes will become Item IV and all subsequent agenda items would be relisted in numerical sequence accordingly.

Motion passed with unanimous approval.

IV. Approval of Minutes

1. November 18, 2021

- Following discussion of the correct way to record motions listed under VI. **Unfinished Business** a motion was made by Stockwell to table approval of the minutes pending guidance from the BOER Attorney. Motion was seconded by Webb.

Motion passed with unanimous approval.

2. December 30, 2021

- Motion made by Stockwell and seconded by Webb to table approval of the December 30, 2021 minutes.

Motion passed with unanimous approval.

V. Action Item

There were no action items that required the BOER to address.

VI. Monthly Budget Review

There was no prepared budget for the BOER to review.

VII. Chair Report

A written report was provided by Chairperson Culver. Discussion of the report's contents followed.

VII. Election Supervisor Report

No report was provided.

VIII. Unfinished Business

1. Redistricting

We have received a package from the SOS regarding the matter. The Chief Deputy Registrar has been in contact with our Liaison from the Secretary of State's Office.

2. Team Electric Review

As a follow-up from the December 30, 2021 meeting, questions regarding a fee paid to Team Electric was questioned and follow-up was requested at the next meeting. Chairperson Culver stated he has been in contact with Mr. Foster, County Clerk, regarding the fee charged by Team Electric and they are investigating the reason

3. Office Sanitation

Ongoing sanitation of the office is of concern; however, no action was taken.

4. Qualifying Fees for Election 2022

Qualifying fees have not been made available to BOER as of date. Board members stressed the importance of getting this information available for as soon as possible so that we are prepared to publish the fees by February 1, 2022.

X. New Business

1. Resignation of Elections Supervisor

Board members had a discussion regarding the letter of resignation submitted from Mr. Gerald McCown. Board members expressed concerns regarding there being no acting or interim Elections Supervisor in place to be accountable for these duties and responsibilities.

2. Flowers for Virgil Marek Family

A memorial flower was purchased on behalf of BOER members to express condolences of the passing of Board Member Marek.

3. Drop Box

The absentee ballot drop box has been moved inside of the BOER offices in accordance with Senate Bill 202 and subsequent election laws.

4. NCOA - No Contact for (2) General Elections

Approximately 140 individuals are in danger of being dropped from Hancock County's voters rosters. Letters have been mailed to impacted voters to notify and respond to potentially being dropped from the voter roster.

5. Getting Computers Connected

County has called Chris Calloway of Team Electric to resolve this IT request, however, he has given dates to come and has not followed through with the appointments. Computers are getting slower and slower and impacting BOER personnel's ability to upload and transmit important information to the Secretary of State's Office.

The board agreed to authorize Stockwell to call around to get quotes from viable IT business to install computers and connect modems properly in the Board of Elections Office. (Mr. Stockwell will report back to the board regarding the quotes. The board will review the quotes and determine how to proceed with getting the installation completed.)

X. Citizen Participation*

Participant(s)

Ms. Patricia Morgan

XI. Executive Session (Litigation and Personnel) *

Motion made by McCrary and seconded by Webb to enter Executive Session at 6:27 p.m. for the purpose of discussion of Litigation and/or Personnel Matters.

Motion passed with unanimous approval.

Motion made by Stockwell and seconded by Webb to exit Executive Session at 7:42 p.m.

Motion passed with unanimous approval.

Motion made by Stockwell and seconded by Webb that Mrs. Barbara Leslie Usenbor will be the Interim Elections Supervisor until such time the BOER can find a replacement.

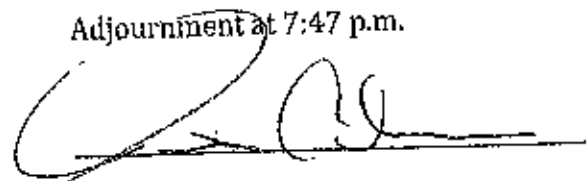
Motion passed with unanimous approval.

XII. Adjournment

Motion to adjourn made by Stockwell and seconded by McCrary.

Motion passed with unanimous approval.

Adjournment at 7:47 p.m.



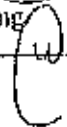
Chairperson

3-11-2022
Date



Secretary

03/10/2022
Date

Approved on 3-10-22, during the
BOER Regular, Called, or Work Session
Meeting


Hancock County Board of Elections and Registration

Called Meeting Minutes
Thursday, December 30, 2021
4:00 p.m.

Location: Hancock County Youth Opportunity Center (Skating Rink)

I. Call to Order

The meeting was called to order at 4:00 p.m. by Chairperson Culver followed by a Moment of Silence.

II. Roll Call (Establishment of Quorum)

The following board members were present for Roll Call: Roshiba McCrary, Mike Stockwell, Larry Webb, and James Culver (in order of answering the roll call)

BOER Supervisor, Mr. G. McCown, was present.

BOER Member Virgil Marek was absent.

III. Approval of Agenda

- Motion made by Stockwell and seconded by Webb to approve the agenda as written. Motion passed with unanimous approval.
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IV. Action Items

1. *Approval of November 11, 2021 Minutes (Regular Meeting)*

- Motion made by McCrary and seconded by Stockwell to approve the minutes as written.

Motion passed with unanimous approval.

2. *Approval of November 18, 2021 Minutes (Called Meeting)*

- Motion made by Stockwell and seconded by Webb to table November 18, 2021 minutes because draft copies were not provided to board member prior for review.

Motion passed with unanimous approval.

V. Monthly Budget Review

A computer printout of the monthly budget was provided in packets. Following discussion and questions regarding some of the line items, the Election Supervisor was instructed to research and provide an explanation for the payment made to Team Electrical Services, LLC. (There is no record of an invoice for this company.) Additionally, Mr. McCown will provide clarification regarding fees paid under the "Professional" Category.

VI. Chair Report

No report. Pertinent information will be deferred to the Executive Session in accordance with the Opening Meeting Act.

VII. Election Supervisor Report

A written report was provided. Discussion of report contents followed.

VIII. Unfinished Business

There was no unfinished business.

IX. New Business

1. Annual Hardware Contract with Dominion Voting.

Contract required signature of Chairperson for further processing.

2. Redistricting Training: December 13, 2021 in Macon, GA

No action required regarding this matter.

3. Registration: 2022 Georgia Association of Voter Registration and Election Officials (GAVERO) March 20-23, 2022

Elections Supervisor stated he as well as the Chief Deputy Registrar have registered for the conference. BOER Member Stockwell asked for the information and cost for conference from Mr. McCown and he stated he will email the information because he did not have it at the moment.

4. Poll Worker Requirements/Training

Hancock County Board of Elections and Registration

Called Meeting Minutes

Thursday, November 18, 2021

5:00 p.m.

Location: Hancock County Youth Opportunity Center (Skating Rink)

I. Call to Order

The meeting was called to order at 5:04 p.m. by Chairperson Culver followed by a Moment of Silence.

II. Roll Call (Establishment of Quorum)

The following board members were present for Roll Call: Roshiba McCrary, Virgil Marek, Mike Stockwell, Larry Webb, and James Culver (in order of answering the roll call)

BOER Supervisor, Mr. G. McCown, was present.

III. Approval of Agenda

- Motion made by Webb and seconded by Stockwell to approve the agenda as written.

Motion passed with unanimous approval.

IV. Action Items

1. Approval of October 14, 2021 (Regular Meeting)

- Motion made by Stockwell and seconded by Webb to approve the minutes as written.

Motion passed with unanimous approval.

V. Called Meeting Business

1. GBI Investigation Update

Discussion regarding the status of the GBI investigation related to Ms. N. Stephens. Chairman Culver provided an oral update from the investigating agent.

- Motion made by Webb and seconded by McCrary to discuss with the BOER attorney legal options moving forward regarding the matter.

Motion passed with unanimous approval.

Letter of Complaint

The BOER held a hearing regarding a Letter of Complaint received from Ms. P. Dixon against Mr. G. McCown, Elections Supervisor.

Motion made by Stockwell and seconded by Webb to hear directly from Ms. P. Dixon regarding the letter. Motion passed with unanimous approval. Mr. McCown provided a recount of incident in question. Ms. Dixon provided a recount of incident in question.

VI. Executive Session (Purpose: Personnel Matters)

Motion made by McCrary and seconded by Webb to enter Executive Session at 5:59 p.m. for the purpose of personnel matters.

Motion passed with unanimous approval.

Motion made by McCrary and seconded by Stockwell to exit Executive Session at 7:31 p.m. and proceed with the agenda.

Motion passed with unanimous approval.

VI. Unfinished Business

1. Pay Increase Request: Deputy Registrar

Motion made by Stockwell and seconded by Marek that the board accept the recommendation (Item B) from the chairman.

Motion passed with unanimous approval.

Motion made by Stockwell and seconded by Marek that the board accept the recommendation (Item A) from the chairman.

Yay - Stockwell, Culver, Marek, and McCrary

Oppose - Webb

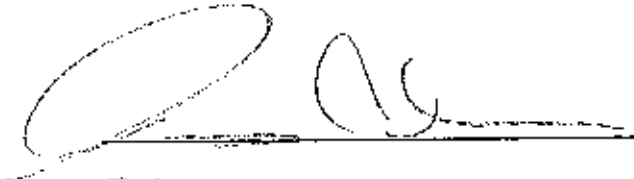
Motion passed with 4-1 majority in favor of recommendation.

XII. Adjournment

Motion to adjourn made by Stockwell and seconded by Webb.

Motion passed with unanimous approval.

Adjournment at 7:34 p.m.



Chairperson

3-11-2022

Date



Secretary

03/10/2022

Date

Approved on 3-10-22, during the
BOER Regular, Called, or Work
Session Meeting.



Hancock County Board of Elections and Registration

Regular Meeting Minutes
Thursday, November 11, 2021
5:00 p.m.

Location: Hancock County Youth Opportunity Center (Skating Rink)

I. Call to Order

The meeting was called to order at 5:08 p.m. by Chairperson Culver followed by a Moment of Silence.

II. Roll Call (Establishment of Quorum)

The following board members were present for Roll Call: Roshiba McCrary, Virgil Marek, Mike Stockwell, Larry Webb, and James Culver (in order of answering the roll call)

BOER Supervisor, Mr. G. McCown, was not present.

III. Approval of Agenda

- Motion made by Webb and second by Stockwell to approve the agenda as written.

Motion passed with unanimous approval.

IV. Action Items

1. *Approval of September 9, 2021 minutes*

Approval of minutes will be tabled until the BOER's next regular meeting due to no copies being provided for review.

V. Monthly Budget Review

Written copy of budget provided in packets. Questions from October 2021 budget was addressed by Chairman Culver. (Charges from C. Callaway included an invoice that had not been paid but was part of a reimbursement grant for the 2020 election cycle.)

VII. Chair Report

Chairperson Culver provided a verbal report. (Notes of interest regarding Cleaning Corners: Mr. McCown must provide a legitimate reason for not wanting to utilize the cleaning company.)

VIII. Election Supervisor Report

Copies of a written report was provided but Elections Supervisor was not present to present to BOER.

IX. Unfinished Business

1. Deputy Register Pay Increase Request

Discussion of request. It was agreed to give Deputy Register the opportunity to come before the board to present case for increase.

2. Secretary of State Proposal to Resolve Cases

Motion made by Stockwell and second by Webb to proceed with the terms of resolving the cases with the Secretary of State's Office.

Motion passed with unanimous approval.

X. New Business

none

X. Executive Session

Motion made by Webb and second by McCrary to enter Executive Session at 5:46 p.m. for the purpose of discussion of personnel and litigation matters.

Motion passed with unanimous approval.

Motion made by Webb and second by McCrary to exit Executive Session at 6:52 p.m. and proceed with the agenda.

Motion passed with unanimous approval.

XI. Citizen Comments

Participants:

Mrs. Paula Dixon

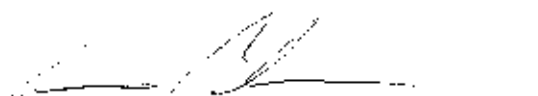
XII. Adjournment

Chairman Culver acknowledge all Veterans in honor of Veterans Day.

Motion to adjourn made by McCrary and second by Webb.

Motion passed with unanimous approval.

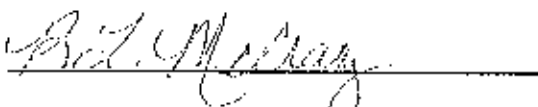
Adjournment at 7:02 p.m.



Chairperson

1-13-022

Date



Secretary

12-30-2021

Date

Approved on December 30, 2021,
during the BOER Regular, Called, or
Work Session Meeting.