

Hancock County Board of Elections and Registration

Post Office Box 118 ~ 9091 East Broad Street
Sparta, GA 31087

Phone: 706-444-5259

Fax: 706-444-0989

ELECTION WORKER EMPLOYMENT APPLICATION

Applicant Information				
Last Name		First Name		Middle Name
Physical and Mailing Address				Apartment/Unit #
City		State		Zip
Phone/Cell:			Email Address:	
Are you a registered voter?	<input type="radio"/> YES	<input type="radio"/> NO	Date of Birth:	Social Security #: <i>(Must be provided @ time of employment.)</i>
Are you a resident of Hancock County?			YES	NO
Are you a Citizen of the United States?			YES	NO
Have you ever worked as a poll official?			YES	NO
Have you ever been convicted of a felony?			YES	NO
Do you have reliable transportation?			YES	NO
Do you foresee any problems working at least a 14-hour day?			YES	NO
Please circle position(s) in which you are interested.				
Election Day Worker:	Manager	Assistant Manager	Clerk	
Advance Voting Worker:	YES	NO	Precinct/Polling Place Preference:	
DISCLAIMER AND SIGNATURE				
<i>By your signature you are stating, "I am at least 16 years of age, able to read, write and speak the English language. I do not hold a public office, nor am I related to a candidate whose name will appear on the ballot and I am a United States citizen."</i>				
Signature:			Date:	

****Please note hours of work will be from 6:00 AM to 8:00 PM. All election workers are REQUIRED to attend mandatory training classes at the designated time before working in the elections.**

For Office Use Only:
Registered Precinct:
Assigned Precinct:
Position:

HANCOCK COUNTY, GEORGIA

ELECTIONS & VOTER REGISTRATION

POLLWORKER STATEMENT OF UNDERSTANDING

As a poll worker for Hancock County, Georgia employed by the Hancock County Board of Elections and Voter Registration, I acknowledge and understand the following:

- I am required to be at my assigned polling location at the time designated. I understand that if I arrive at a later time, not authorized by the Elections Director, I WILL NOT BE ALLOWED TO WORK. _____.
- I cannot leave my assigned position without a relief worker in position to take over _____.
- Cellphones are prohibited in my polling location unless I am assigned to a position which will require cell phone usage and only to contact the Elections Office on a voter issue. Any other usage inside the polling location will be grounds for dismissal. In the event of an emergency, relatives are to call the Elections Office at (706) 444-5259 with the information and the staff will notify the poll worker _____.
- I am not allowed to search for voter information other than the voter I am working with. I understand that I am working with personal and confidential information which is not to be discussed with others and not for personal use. _____.
- I am not allowed to hold conversations with voters beyond when I may be working with them in the voting process. _____.
- I understand that not everyone is a smoker, and I will be mindful of that. County properties are SMOKE FREE zones and all other properties used as polling locations should be treated as such as well _____.
- If I cannot report to my polling location due to illness or other issues, I will immediately contact my Poll Worker Manager or Election Supervisor at the number listed above.

Signature

Date

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

Individual/sole proprietor or single-member LLC

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Other (see instructions) ▶ _____

C Corporation

S Corporation

Partnership

Trust/estate

4 Exemptions (codes apply only to certain entities, not individuals; see Instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

6 City, state, and ZIP code

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number											
				-				-			
or											
Employer identification number											

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.